

Panel Date	Decision	Action	Response	Date for Future Action
<p>5/04/11/ 2/10/12/ 5/03/13</p>	<p><u>Hinchingbrooke Hospital</u></p> <p>(a) Management of the Hospital</p> <p>With effect from 1st February 2012, Circle took over the management of Hinchingbrooke Hospital and representatives of Circle and the Hospital have since attended the Panel's meeting on an annual basis. Agreed to come back in a year's time to provide a further update.</p>	<p>Invitation to be extended to the Hospital and Circle to attend the Panel's March 2014 meeting.</p>	<p>Invite all O&S Members and Ruth Rogers, Chair of Healthwatch Cambridgeshire when discussion on Hinchingbrooke Hospital takes place.</p>	<p>4/03/14</p>
<p>6/11/12</p> <p>4/12/12</p> <p>4/06/13</p>	<p>(b) Hinchingbrooke Hospital Joint Working Group</p> <p>A meeting between relevant County Members and the Panel was held on 5th November 2012 to share information and issues relating to services at Hinchingbrooke Hospital.</p> <p>A Joint Working Group with the County Council's Cambridgeshire Adults Wellbeing and Health Overview and Scrutiny Committee was established comprising Councillors S J Criswell, P Kadewere and M C Oliver together with Mr R Coxhead. The Working Group will receive regular updates on the Hospital.</p> <p>Councillor C R Hyams appointed to the Working Group.</p>	<p>Working Group attended a meeting of the Cambridgeshire Adults, Wellbeing and Health Overview and Scrutiny Committee on 5th February 2013.</p>	<p>Working Group to meet as and when required.</p>	

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(c) Financial and Operational Performance				
4/12/12 & 5/02/13 & 02/07/13	Presentation received from Mrs S Shuttlewood, representative of Cambridgeshire and Peterborough Clinical Commissioning Group on the Group's role in monitoring the financial and operational performance of the Hospital. Agreed that regular reports on the financial and operational performance of Hinchingbrooke Hospital should be presented to the Panel every six months.	Reports to be presented in June and December each year.	Next update to be received in December 2013.	3/12/13
4/06/13	Given that the Panel has developed its health scrutiny role, the Panel requested a report to be submitted to a future meeting on health trends across the District.		Report to be submitted to a future Panel meeting.	TBC
<u>Delivery of Advisory Services Within the District</u>				
4/12/12	New voluntary sector funding arrangements came into effect on 1st April 2013. Voluntary Sector Working Group, comprising Councillor Mrs P A Jordan and Mrs M Nicholas, to meet with Officers in October and April each year to review the grant agreements established under the new arrangements.			
5/03/13	Meeting of the Voluntary Sector Working Group held on 4th March 2013 to respond to concerns raised by Councillor P J Downes at the February 2013 meeting of Council. The Working Group will meet with each of the voluntary organisations in summer 2013 and the	Meeting of Working Group to be arranged with voluntary organisations	Annual performance report to be presented to Panel in June 2014.	3/06/14

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4/06/13	Panel will receive an annual report on performance in June 2014. Councillor R C Carter appointed to the Working Group in place of Councillor R J West.	shortly – details to be confirmed.		
04/09/12	<u>Grant Aid</u> Annual Report on organisations supported by grants through Service Level Agreements received and noted by the Panel.		Final monitoring report expected November 2013.	5/11/13
15/05/13 7/06/11	<u>Leadership Direction</u> Councillors S J Criswell and R C Carter appointed to Corporate Plan Working Group. The Panel expressed their wish for continued involvement by overview and scrutiny in monitoring the performance of the new Council Delivery Plan.	Number of meetings of the Corporate Plan Working Group held to develop the Delivery Plan. Last meeting held on 17th July 2013 to consider the Customer Services aspect of the Plan.	Working Group to meet with new Managing Director once further work has been undertaken to refine the Plan. The Managing Director's perceptions of the role of overview and scrutiny will also be discussed at this time. Members will then give further consideration to developing a programme of meetings to discuss with Cabinet Members their particular areas of responsibility.	

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<p>6/03/12</p> <p>12/06/12 & 2/07/13</p>	<p><u>Consultation Processes</u></p> <p>Update received on a previous study undertaken by the Panel. Panel to partake in the review of the Consultation and Engagement Strategy.</p> <p>Councillors Mrs P A Jordan, P Kadewere and J W G Pethard appointed on to the Consultation Processes Working Group. Councillor R C Carter subsequently appointed on to the Working Group at the Panel's July 2013 meeting.</p>	<p>Meeting of the Working Group held on 5th September 2012.</p>	<p>Strategy and Guidance to be presented to the October 2013 meetings of the Panel and Cabinet. The Working Group met on 28th August 2013 to ensure that they are satisfied with the refreshed Strategy and Guidance. A brief update on the outcome of this meeting will provided at the meeting.</p>	<p>1/10/13</p>
<p>03/01/12</p> <p>03/07/12</p>	<p><u>Social Value</u></p> <p>This study emerged following completion of a joint study with the Economic Well-Being Panel on One Leisure. Working Group tasked with the development of a methodology for the quantification of Social Value.</p> <p>Councillors S J Criswell and R J West appointed to the Social Value Sub-Group, together with Mr R Coxhead. Meetings held on 2nd August and 23rd November 2012 and 2nd April 2013.</p>	<p>Working Group has agreed to focus on three key areas; namely the social, health and financial</p>	<p>Officers have been tasked with attaching financial values to these benefits and to report back thereon to the Working Group. The next step will be to produce a detailed account</p>	<p>TBC</p>

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		benefits of social value.	of the methodology used to undertake this work. Working Group meeting held on 18th July 2013. A brief update on the outcome of this meeting will provided at the meeting.	
<p data-bbox="192 619 344 683">03/07/12 & 04/09/12</p> <p data-bbox="192 959 344 1023">8/01/13 & 5/03/13</p> <p data-bbox="192 1129 344 1161">2/04/13</p>	<p data-bbox="371 517 1066 580"><u>Review of Neighbourhood Forums In Huntingdonshire</u></p> <p data-bbox="371 619 1066 922">At the request of the Cabinet, the Panel completed a study reviewing the Neighbourhood Forums in Huntingdonshire. Cabinet agreed that a pilot scheme will be trialled in the Norman Cross County Division for a twelve month period with the existing Neighbourhood Forums being subject to urgent review by the Deputy Executive Leader. Panel has been requested to undertake a review of the Norman Cross Pilot during its twelve months of operation.</p> <p data-bbox="371 959 1066 1086">The Panel has suggested that the Working Group should meet with the Deputy Executive Leader to discuss progress of the pilot to date and the Working Group's role in the review process.</p> <p data-bbox="371 1129 1066 1327">Panel continues to express their disappointment that the pilot has not been effectively established in the last year and some other Members of the Council share this view. The Panel will formally request the Cabinet to reconsider its recommendation that a series of pilot Local Joint Committees (LJCs) are</p>	<p data-bbox="1088 619 1368 890">Deputy Leader met with the existing Neighbourhood Forum Chairmen on 1st November 2012. Pilot meeting held on 7th November 2012.</p> <p data-bbox="1088 959 1368 1086">Chairman liaised directly with the Deputy Executive Leader.</p> <p data-bbox="1088 1129 1368 1327">Informal discussion held with various Members and the Leader/Deputy Executive Leader prior to Council in</p>		

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4/06/13	<p>introduced across the District.</p> <p>The outcome of a recent meeting of the Executive Leader's Strategy Group was reported to Members. Agreed that the Panel's former proposals relating to LJC's will be reviewed by the Cabinet. Whilst there is support for the proposals, the Executive Leader has stressed that it will be permissive on local communities' part and that it will be up to groups of Parishes to organise, pay for and service the LJC's themselves.</p>	<p>April 2013.</p> <p>An amended proposal will be put before the Cabinet.</p>	<p>Copy of the report on LJC's circulated around electronically to the Panel. Report to be submitted to the 19th September 2013 meeting of the Cabinet. The Chairman will attend to present the report.</p>	
12/06/12	<p><u>Equality Framework for Local Government – Peer Assessment</u></p> <p>Noted the recent accreditation achieved by the Council as an "Achieving" authority under the Equality Framework for Local Government. Councillors Mrs P A Jordan, P Kadewere and R J West appointed on to a Working Group to review the action plan arising from the assessment.</p>	<p>Meetings of the Working Group held on 29th August 2012 and 23rd January 2013.</p>	<p>Annual Equality Progress Report presented to Panel in February. The Working Group will continue to meet to monitor progress against the Action Plan on an ad hoc basis.</p>	TBC
4/06/13	<p>Councillor P W G Pethard appointed to the Working Group.</p>			
7/06/11	<p><u>Housing Benefit Changes and the Potential Impact on Huntingdonshire</u></p> <p>Requested a background report to be provided on the emerging issue of homelessness arising as a</p>			

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<p>6/12/11 & 12/06/12 & 8/01/13 & 2/04/13 & 2/07/13</p>	<p>result of changes to the Housing Benefit system.</p> <p>Quarterly reports considered by the Panel. Further updates will continue to be provided.</p>	<p>Request submitted to the Head of Customer Services.</p>	<p>Members of the Economic Well-Being Panel will be invited to attend for this item. Next report to be submitted in October 2013.</p>	<p>1/10/13</p>
<p>8/01/13</p> <p>4/06/13</p>	<p><u>Local Plan 2036 – Provision of Social, Affordable and Supported Housing and Impact Upon Homelessness</u></p> <p>An outline of how the new Local Plan would help to address housing and homelessness needs within the District was delivered by the Assistant Director, Environment, Growth and Planning. The Panel is concerned over the increasing levels of homelessness and the pressures placed upon the Housing Register for social housing.</p> <p>Panel agreed to widen the scope of its work to include supported housing – for example the opportunities that existed for housing developments to include bungalows for elderly residents.</p>	<p>Panel requested for 6 monthly updates to be delivered to them at future meetings.</p>	<p>Next update expected October 2013. The matter will be considered as part of the report on Affordable Housing which is due to be considered by the Panel at this time.</p>	<p>1/10/13</p>

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2/04/13	<p><u>Update on Redesign of Mental Health Services</u></p> <p>Panel requested for an update on the redesign of mental health services. Suggested that the public's views should be sought prior to representatives of Cambridgeshire and Peterborough Clinical Commissioning Group (C&P CCG) attending the meeting.</p>	Request submitted to C&P CCG to attend meeting.	<p>Mr J Ellis, Head of Mental Health, Learning Disability and Substance Misuse Commissioning, NHS Cambridgeshire, Mrs C Hodgson, Mental Health and Commissioning Contract Manager, C&P CCG and Dr D Irwin, GP Mental Health Lead for Hunts Care Partners will be in attendance at the Panel's November 2013 meeting.</p>	5/11/13
4/06/13	<p><u>Review of Elderly Patient Care at Hinchingsbrooke Hospital</u></p> <p>Working Group appointed comprising Councillors S J Criswell, I C Curtis, C R Hyams, Mrs P A Jordan, P Kadewere, J W G Pethard together with Mr R Coxhead to undertake a review of elderly patient care at Hinchingsbrooke Hospital. The study will be undertaken in conjunction with the Hospital.</p> <p>Since the Working Group's initial meeting, the Chairman has met with Mr I Weller from the Cambridgeshire and Peterborough Clinical Commissioning Group (C&P CCG) to be briefed on the procurement exercise being undertaken on the Older People's Programme which forms part of the Future of Cambridgeshire Community</p>	<p>First meeting of the Working Group held with representatives of the Hospital and Circle on 18th July 2013.</p>	<p>An update on the outcome of this meeting will be provided at the meeting.</p>	

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	<p>Services Project. This meeting was held on 30th July 2013. On behalf of the Panel, the Chairman expressed his wish to be involved as part of the procurement process in relation to the evaluation of bids received for the Huntingdonshire area. Suggested that a presentation should be delivered on the procurement exercise to a future meeting of the Panel.</p>	<p>Invitation extended to C&P CCG to attend Panel's December meeting – awaiting confirmation.</p>	<p>A brief update will also be delivered by the Chairman on the outcome of this meeting.</p>	<p>3/12/13</p>
<p>4/06/13</p>	<p><u>Ambulance Service Provision</u> Suggested by Councillor C R Hyams to include a review of Ambulance Service Provision within the Panel's work programme.</p>	<p>Background information on Ambulance Service provision to be submitted to the Panel at a future meeting.</p>	<p>Advised at Panel's July 2013 meeting that the Cambridgeshire Adults, Well-Being and Health Overview and Scrutiny Committee would be undertaking a review of provision from a Countywide perspective. The Panel concurred that the County were best placed to undertake this review and agreed to remove it from their work plan. This item will be removed from the next Progress Report.</p>	<p>TBC</p>

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<p>04/09/12 and 6/11/12</p> <p>4/06/13</p>	<p><u>Notice of Executive Decisions</u></p> <p>Huntingdonshire Town and Parish Council Charter and Voluntary Sector Compact</p> <p>Panel requested sight of the report prior to its submission to the Cabinet. An update on the Charter's development was presented to the Panel at its November 2012 meeting.</p> <p>Considered at Panel's June 2013 meeting. As both documents are still subject to final agreement with the Town and Parish Councils and the voluntary and community sector, the Panel has requested sight of both documents again in September prior to its submission to the Cabinet.</p>	<p>Request submitted to the Head of Environmental and Community Health Services.</p> <p>Healthy Communities Manager aware of Panel's request.</p>	<p>Report presented to Panel in June 2013.</p> <p>Report to be submitted to the Panel's September meeting. This item appears elsewhere on the Agenda.</p>	<p>3/09/13</p>
<p>03/04/11</p>	<p><u>Huntingdonshire Strategic Partnership (HSP)</u></p> <p>The Panel has a legal duty to scrutinise the work of the HSP, with three thematic groups of the HSP falling within its remit.</p> <p>Huntingdonshire Community Safety Partnership</p> <p>Annual review of the work of the Partnership undertaken. Members have expressed their satisfaction that appropriate accountability and reporting mechanisms are in place.</p>		<p>Due for consideration by the Panel in September 2013. This item appears elsewhere on the Agenda.</p>	<p>3/09/13</p>

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6/11/12	Feedback received from the Partnership on the findings of a joint Member-led review on domestic abuse with the County and Fenland District Councils. Some concerns exist over the action plan developed for the Domestic Abuse Steering Group and the lack of funding currently available for the service. Panel wishes to have sight of the County Council's review next year and agreed that they will revisit the matter as part of its annual scrutiny of the Partnership.			
05/10/10	<p>Children and Young People</p> <p>Details of the thematic group's outcomes and objectives have been received together with the latest report of the group, outlining its terms of reference, membership and current matters being discussed.</p>	Invitation extended to the Lead Officer of the thematic group.	Item due for consideration at Panel's November meeting.	5/11/13
7/02/12	<p>Health and Well-Being</p> <p>Background information received on the thematic group's outcomes, terms of reference, membership and Action Plan.</p>	Invitation to be extended to representatives of the Group.	Due for consideration by the Panel in September 2013. This item appears elsewhere on the Agenda.	3/09/12

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ACTION LOG

(Requests for information/other actions other than those covered within the Progress Report)

<u>Date of Request</u>	<u>Description</u>	<u>Response</u>
02/07/13	<ul style="list-style-type: none"> • Panel agreed that a letter of thanks should be sent from the Panel to Councillor R J West thanking him for his invaluable contribution to the work of the Panel. • Details of the Joint Strategic Needs Assessment Seminar on the Prevention of Ill Health in Older People to be passed on to Mr R Coxhead and Mrs M Nicholas. 	<p>Letter of thanks sent out to Councillor West on 9th July 2013.</p> <p>Details circulated to Mr R Coxhead and Mrs M Nicholas on 3rd July 2013.</p>